

**Roster Application 2018**

**Application Deadline**

All applications must be typed and fully completed. Any incomplete or late applications will not be considered for the roster. The deadline for the application is **Feb. 23, 2018**. The application **must be postmarked no later than Feb. 23, 2018**

# Timeline

**Feb. 2, 2018** Preview submission deadline, for applicants wanting feedback prior to final submission

**Feb. 23, 2018** Submission deadline for new program applications

**March 2018**  Panel review of fully completed applications

**April 2018** Notification of application status

# Tips for Submitting a Strong Application

1. Go to <http://kcya.lazarusgroup.com/> and look at our current programming. Strong programs have specific curriculum ties.
2. Please err on the side of giving us too much information, especially in the instructional plan section of the application.
3. Download the sample lesson plan, catalog description, and a copy of the criteria the panel members use to rate your application <http://www.kcya.org/full_content.php?article_id=123&full=yes&pbr=1>.
4. You may submit your application for a preview, if you wish to receive feedback before final submission.
5. Be sure to use the checklist and provide the support materials requested. The panel must see you working with children and/or young people. Digital footage (DVD or YouTube only) of you or your ensemble interacting with students is the best way for the panel to view your competency as a teaching artist. If digital footage is unavailable, please contact Kara Armstrong to make alternative arrangements.
6. While we give full consideration to all programs submitted, we are looking to create a more culturally diverse roster of artists, and have a particular need for Urban Arts (hip hop dance, rap/spoken word, graffiti), Spanish language programs and visual arts workshops.

# Questions

If you have any further questions, please contact:

Kara Armstrong, Director of Arts Education, (816) 531-4022 X1011 or karmstrong@kcya.org

*Application must be typed*

**Contact Information**

Artist/Ensemble Name:

Ensemble Leader:

Address:

City:

State:

Zip:

Home phone:

Work phone:

Mobile phone:

Email:

Website URL:

**Please postmark application no later than Feb. 23, 2018 to:**

**Kansas City Young Audiences**

**Attn: Kara Armstrong, Director of Arts Education**

**3732 Main Street**

**Kansas City, Missouri 64111**

**Application Checklist**

Please make sure you have included all of the following items in your packet. Incomplete or applications postmarked after **Feb. 23, 2018** will not be accepted.

 Contact information (previous page)

 Requested lesson plan of performance and/or workshop, see attached

pages

 Availability for School year 2017-2018 (be sure to include after-school and evenings)

 Catalog description

 Updated resume and bio. Please include previous teaching and

 residency experience

 Examples of professional work, such as photos, audio and/or video

 The panel must see you working with children and/or young people. Digital footage (DVD or YouTube only) of you or your ensemble interacting with students is the best way for the panel to view your competency as a teaching artist. If digital footage is unavailable, please contact Kara Armstrong to make alternative arrangements.

 Three references with addresses and phone numbers.

 Ten (10) copies of your application on plain white paper. **Collated, stapled, and three (3) hole punched**

 Sign and date the application

**KCYA Lesson Plan Submission**

**Please check one:**

**Workshop**

**Performance**

**Performance or workshop title**

**Appropriate grade levels**

**Special Requirements (sound system, stage, dressing area, etc.)**

**Please list specific curriculum connections for your workshop or performance**

**Instructional Objectives**

What do you want your students to learn? What are the skills you want them to develop? **Please state your objectives as “students will …”**

**Vocabulary Words**

Please list 7-10 vocabulary words with definitions that relate to your workshop/ performance.

**Additional Resources**

Please list additional resources (websites, books, articles, etc.) teachers or students may utilize.

**Instructional Plan**

Please provide a **step-by-step** description of your performance/workshop. Be specific! Do not spare any details! Please use no more than three typed pages in 12 point font. Remember to include:

* + Hands-on or student-directed activities that take place
	+ How you engage students in your art form
	+ Key questions you ask during your performance/workshop
	+ Any Pre and/ or Post Activities that accompany your workshop/ performance

**Assessment**

Please list how you assess student’s attainment of your previously listed objectives. **How do you determine that your students learned the objectives?**

**Availability**

Be sure to include afterschool and evenings.

**Catalog Description**

Please type a 3-4 sentence description of your program for our catalog.

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Signature of Applicant Date

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Print Name